

8-29-1974

August 29, 1974 Organizational Meeting Minutes

Scioto Technical College

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RECORD OF PROCEEDINGS

Minutes of

SCIOTO TECHNICAL BOARD OF TRUSTEES

Meeting

Heer Printing Co., Cols., O. Form No. 20004

national
graphics

Columbus Blank Book Co., Cols., O. Form No. 1097

Held

Lucasville, Ohio

August 29, 1974

REGULAR MEETING

The meeting was called to order by the Chairman, Mr. Brown.

ROLL CALL

Members Present: Mr. Levi, Mr. Hyland, Dr. Nichols, Mr. Brown, Mr. Ferguson.
Members Absent: Mr. Stevens, Dr. Sheets.

APPROVAL OF MINUTES

Mr. Ferguson moved that the minutes of the Regular Meeting of June 27, 1974, be approved.

Ayes: Mr. Levi, Mr. Hyland, Dr. Nichols, Mr. Brown, Mr. Ferguson.

Nays: None.

ADOPTION OF VACATION AND PAID HOLIDAY GUIDELINES

333

Mr. Hyland moved that the following vacation and paid holiday guidelines for administrative personnel be adopted:

VACATIONS

All employees employed on a twelve month contract are responsible for 48 weeks of service to the college. The remaining four weeks can be used as vacation time for such employees. Days off during times that classes are not in session shall be interpreted as vacation days unless such days are declared holidays. No employee shall be permitted to accumulate more than two years (8 weeks or 40 working days) worth of vacation time.

Vacations shall be scheduled in advance and approved by the employee's immediate supervisor and appropriate administrative official. On occasions when two or more employees request permission to schedule vacations for the same dates and it is determined that the welfare of the institution would suffer if permission were granted to all parties concerned, the employee or employees with the highest seniority shall be given preference over the others.

Employees desiring to take vacations shall complete a vacation request form in triplicate, have it signed by their supervisor, and submit it to the business office for final approval. The business office will retain one copy of the vacation request for the employee's file and return the remaining two copies to the supervisor who will retain one copy and deliver the other to the employee as a notice of the approval or disapproval of the request.

Paid vacation days are earned by employees holding 12-month contracts at the rate of $1 \frac{2}{3}$ days per month. An employee who has a year or more of continuous service on June 30 is entitled to four weeks vacation (20 working days). An employee who has less than one year of continuous service on June 30 is entitled to vacation equal to $1 \frac{2}{3}$ days per month of service.

An employee who comes on the payroll before the 16th of any month will earn $1 \frac{2}{3}$ days vacation for that month providing his employment is not terminated before the completion of six months. An employee whose last day of work is before the 16th of any month will not earn vacation credit for that month. Paid vacation will not be earned during a leave of absence without pay.

It is recommended that all vacations be taken during the year in which it is earned; however, an employee is not eligible to take his accumulated vacation until he has completed six months of continuous service

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Held Lucasville, Ohio August 29, 19 74

ADOPTION OF VACATION AND PAID HOLIDAY GUIDELINES (Continued)

or until his initial contract has been completed. This requirement may be waived by the immediate supervisor who, for the convenience of the department concerned, may permit an employee to take vacation up to the days actually earned during the initial six-month period of employment.

Official college holidays are not counted against earned vacation. When a holiday falls within an employee's vacation period, an additional day of vacation is granted.

An employee who transfers from one department to another will retain his unused vacation time earned.

Vacation pay is payable only at the time vacation is taken or at termination. Vacation pay will not be granted in lieu of vacation except at termination.

PAID HOLIDAYS

Employees at the college shall be entitled to the following paid holidays:

- First day of January
- Third Monday of February
- Last Monday of May
- Fourth of July
- First Monday of September
- Second Monday of October
- Fourth Monday of October
- Fourth Thursday of November
- Twenty-fifth day of December

Employees shall not be required to work on such holidays, unless in the opinion of the employee's responsible administrative superior failure to work on such holidays would impair the welfare of the college. All employees shall be compensated for each holiday worked by being granted compensatory time off at not less than their regular rate of pay or be paid for each holiday worked at not less than their regular rate of pay at the option of the employee.

If a holiday falls on Sunday, it will be observed on the following Monday. If a holiday falls on Saturday, it will be observed on the preceding Friday.

Ayes: Mr. Levi, Mr. Hyland, Dr. Nichols, Mr. Brown, Mr. Ferguson.
Nays: None.

ACCEPTANCE OF RESIGNATION - LARRY WALTERS

334

Dr. Nichols moved that the resignation of Mr. Larry Walters be accepted.

3319 Rhodes Avenue
New Boston, Ohio 45662
July 1, 1974

Mr. Frank C. Taylor, President
Scioto Technical College
Box 766
Lucasville, Ohio 45648

Dear Mr. Taylor:

It is with both pleasure and displeasure that I write this letter. I have been awarded an EPDA fellowship for the 1974-75 academic year to do work on a doctorate in vocational-technical education at the Ohio State University. As a result, I am forced to submit my resignation from the Scioto Technical College. The past three years have been three of the best years of my life and I will never forget them.

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SCIOTO TECHNICAL BOARD OF TRUSTEES

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Held Lucasville, Ohio August 29, 1974

ACCEPTANCE OF RESIGNATION - LARRY WALTERS (Continued)

I wish to thank you for everything you have done for me and sincerely desire that Scioto Technical College continue the high standard of excellence that has been shown the past three years.

Sincerely,
(Signed) Lawrence T. Walters
Instructor
Retail Mid-Management

Ayes: Mr. Levi, Mr. Hyland, Dr. Nichols, Mr. Brown, Mr. Ferguson.
Nays: None.

ACCEPTANCE OF RESIGNATION - DAVID CLEAVES
335

Mr. Levi moved that the resignation of Mr. David Cleaves be accepted.

1309 North Avenue
Portsmouth, Ohio 45662
July 23, 1974

Mr. Frank C. Taylor
Scioto Technical College
Box 766
Lucasville, Ohio 45648

Dear Mr. Taylor:

With this letter I resign from the position of Parks and Recreation instructor at Scioto Technical College.

Thank you for the support and guidance you've given me during my work here.

Sincerely,
(Signed) David A. Cleaves
Instructor

Ayes: Mr. Levi, Mr. Hyland, Dr. Nichols, Mr. Brown, Mr. Ferguson.
Nays: None.

ACCEPTANCE OF RESIGNATION - TOM PAYNE
336

Mr. Ferguson moved that the resignation of Mr. Tom Payne be accepted.

16 August 1974

Mr. Thomas Foti
Vice President
Scioto Technical College
Box 766
Lucasville, Ohio 45648

Dear Mr. Foti:

This is to confirm our discussion of yesterday.

I have decided to enter Howard University (Washington, D. C.) to complete work on a doctoral program in the area of institutional ministry.

I have enjoyed my year's association with the college, and if/when I return to the area, I will be in contact with the school.

Cordially,
(Signed) Thomas E. Payne

RECORD OF PROCEEDINGS

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ACCEPTANCE OF RESIGNATION - TOM PAYNE (Continued)

Ayes: Mr. Levi, Mr. Hyland, Dr. Nichols, Mr. Brown, Mr. Ferguson.
Nays: None.

CONFIRMATION OF EMPLOYMENT - BARBARA ROSS
337

Dr. Nichols moved and Mr. Hyland seconded the motion confirming the employment of Barbara Ross during the months of June, July, and August, 1974, at \$2.50 per hour.

Ayes: Mr. Levi, Mr. Hyland, Dr. Nichols, Mr. Brown, Mr. Ferguson.
Nays: None.

SALARY ADJUSTMENT - DR. LYNN HOLTZMEIER
338

Mr. Levi moved and Dr. Nichols seconded the motion to adjust the salary of Dr. Lynn Holtzmeier from \$12,300 to \$12,600 to reflect the changes made in the salary schedule guidelines.

Ayes: Mr. Levi, Mr. Hyland, Dr. Nichols, Mr. Brown, Mr. Ferguson.
Nays: None.

CONFIRMATION OF EMPLOYMENT - PART-TIME FACULTY
339

Mr. Ferguson moved and Mr. Hyland seconded the motion confirming the employment of the following part-time faculty for the summer of 1974 at the salaries indicated:

<u>Instructor</u>	<u>Course</u>	<u>Salary</u>
Brenda Shoemaker	LPN Substitute	\$125
Shannon Kiser	Communication Skills II	\$800
	Communication Skills IV	\$800
Glenn Hiles	Sociology	\$800
Lyndell Holtzmeier	Pre-Tech Chemistry	\$800
Dennis Kirsch	Physics	\$800
JoAnne Steiff	Typing and Shorthand	\$700
Jim Branham	Business Law	\$600
John Bishop	Data Processing	\$500
Tom Payne	Political Science	\$300
	Principals of Leadership	

Ayes: Mr. Levi, Mr. Hyland, Dr. Nichols, Mr. Brown, Mr. Ferguson.
Nays: None.

CONFIRMATION OF EMPLOYMENT - RUTH ELAINE CLINE
340

Mr. Hyland moved and Mr. Ferguson seconded the motion confirming the employment of Ruth Elaine Cline as instructor in the Practical Nursing Program starting August 26, 1974, for one year (48 weeks) at an annual salary of \$9,000.

Ayes: Mr. Levi, Mr. Hyland, Dr. Nichols, Mr. Brown, Mr. Ferguson.
Nays: None.

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August 29, 1974

APPROVAL OF PRACTICAL NURSING GRADUATES

341

Dr. Nichols moved that the following list of students graduating from the Practical Nursing Program be approved:

Bray, Rita Marlene	Jones, Pearly June
Brozee, Cindy Sue	Lamb, Judy Ann
Cheek, Sharon Sue	Lansing, Vesta Jean
Cottrill, Cathy Sue	Morris, Doris Nell
Fields, Gemma Kay	Mullins, Eva Ruth
Frowine, Jane Marie	Nelson, Janet Sharon
Gowdy, Susan Frances	Nier, Della Fay
Gregory, Leigh Ann	Phipps, Catherine Sue
Hall, Carolyn Jeanine	Porter, Shirley Bess
Hill, Helen Iris	Rupert, Penny Lynn
Holsinger, Sylvia Frances	Tiedge, Ann Brooks
Hooper, Karen Sue	Warner, Paula Sue
Jenkins, Jacqueline Love	White, Donna Maria

Ayes: Mr. Levi, Mr. Hyland, Dr. Nichols, Mr. Brown, Mr. Ferguson.

Nays: None.

RENEWAL OF AGREEMENTS WITH SCIOTO MEMORIAL HOSPITAL AND MERCY HOSPITAL

342

Mr. Levi moved that the agreements with Scioto Memorial Hospital and Mercy Hospital concerning the training of Practical Nursing students be renewed.

A G R E E M E N T

This agreement, entered into at Portsmouth, Ohio, is between the Scioto Technical College Board of Trustees, hereinafter referred to as the BOARD, for the Practical Nurse Program of the Scioto Technical College and the Mercy Hospital at Portsmouth, Ohio, hereinafter referred to as the AFFILIATING HOSPITAL.

WHEREAS it is proposed that the BOARD conduct the Practical Nurse Program of the Scioto Technical College for the purpose of training practical nurses.

NOW THEREFORE THE COLLEGE and the AFFILIATING HOSPITAL mutually agree with each other as follows.

- I. The BOARD agrees to:
 - A. Conduct the educational program and be accorded full responsibility for the administration, organization, and operation thereof.
 - B. Charge each student a tuition fee and enter into acceptable financial agreements with the State Department of Vocational Education for the financial support of the educational program.
 - C. Enter into such contracts with other health agencies for additional clinical experience for students as shall be deemed advisable to meet the objectives of the program.
 - D. Employ such administrative, instructional, and secretarial personnel as shall be best qualified for the several positions. Qualified members of the Sisters of St. Francis may be so employed.
 - E. Accept for enrollment such students as meet the admission standards. The AFFILIATING HOSPITAL shall have at least one representative on the Admissions Committee.
 - F. Establish and maintain such curriculum standards and educational policies as shall meet the requirements of the Ohio State Board of

RECORD OF PROCEEDINGS

Minutes of

SCIOTO TECHNICAL BOARD OF TRUSTEES

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Held Lucasville, Ohio August 29, 1974

RENEWAL OF AGREEMENTS WITH SCIOTO MEMORIAL HOSPITAL AND MERCY HOSPITAL (Cont.)

Nursing Education and Nurse Registration and the State Department of Vocational Education, Trade and Industrial Educational Service.

- G. Assign only those students to the AFFILIATING HOSPITAL who have successfully met the basic standards of the school.
- H. Plan cooperatively for the experience and practice of student practical nurses with the Director of Nursing Service of the Hospital.
- I. Submit the following information to the AFFILIATING HOSPITAL:
 - 1. A statement of names, addresses of affiliating students prior to the affiliation date.
 - 2. A record of each student, giving pertinent personal data, a statement of each student's classroom achievements, and record of classroom attendance.

II. The AFFILIATING HOSPITAL agrees to:

- A. Provide without charge the following space and equipment for utilization by the Practical Nurse Program:
 - 1. Faculty and student individual lockers and space for same.
 - 2. Clinical classroom and/or conference rooms.

B. Provide experience in the following services:

SERVICE

- 1. Medical & Surgical Nursing
- 2. Pediatric Nursing
- C. Accept not more than thirty-two (32) students a year for instruction and practice in the care of selected patients. The rotation shall be planned by the Clinical Instructor under the direction of the Coordinator from the BOARD and the Director of Nursing Service.
- D. Admit all students without discrimination in race or creed. Allow the same lunchroom and restroom facilities as provided for employees.
- E. Provide each student one meal without cost per day of duty during the clinical period.
- F. Recommend well-qualified, registered, professional nurses to serve as clinical instructors.
- G. Provide medical care as follows:
 - 1. During clinical experience students may receive immediate emergency medical care in case of illness or accidents incurred while on duty.
 - 2. A serology, urinalysis, blood count, and chest x-ray shall be done within the last month of the program as a terminal check-up and the results submitted to the Coordinator.
- H. Observe the following personnel policies:
 - 1. Students will be assigned to hospital experiences only when their Clinical Instructor is on duty.
 - 2. Students will be available for such learning experiences (including administration of medications under direct supervision) as are deemed necessary by the Coordinator of the School.
 - 3. Students will be required to wear the accepted school uniform.

RECORD OF PROCEEDINGS

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RENEWAL OF AGREEMENTS WITH SCIOTO MEMORIAL HOSPITAL AND MERCY HOSPITAL (Cont.)

III. Request for Withdrawal

- A. The AFFILIATING HOSPITAL may request the Coordinator of the BOARD to withdraw any student whose work or conduct may have a detrimental effect on any of its patients or personnel.
- B. The Coordinator of the BOARD may require the withdrawal of any student whose progress, achievement or any adjustment does not justify her continuance within the program.
- C. Students is entitled to a terminal interview with the Coordinator and the hospital and others concerned.

IV. Discontinuance of Agreement

If either party to this agreement wishes to withdraw, it is understood that at least three months' notice shall be given by either participating agency and that students enrolled shall be given an opportunity to complete the full program.

V. Renewal

This memorandum of agreement shall be reviewed and renewed annually.

BOARD OF TRUSTEES

HOSPITAL BOARD

Signed: _____
President

Signed: _____
Administrator

Signed: _____
Clerk-Treasurer

Signed: _____
Director of
Nursing Service

Signed: _____
Coordinator
Practical Nurse Program

Signed: _____
Business Office
Manager

Date: _____

A G R E E M E N T

This agreement, entered into at Portsmouth, Ohio, is between the Scioto Technical College Board of Trustees, hereinafter referred to as the BOARD, for the Practical Nurse Program of the Scioto Technical College and the Scioto Memorial Hospital of Portsmouth, Ohio, hereinafter referred to as the AFFILIATING HOSPITAL.

WHEREAS it is proposed that the BOARD conduct the Practical Nurse Program of the Scioto Technical College for the purpose of training practical nurses.

NOW THEREFORE THE BOARD and the AFFILIATING HOSPITAL mutually agree with each other as follows:

I. The BOARD agrees to:

- A. Conduct the educational program and be accorded full responsibility for the administration, organization, and operation thereof.
- B. Charge each student a tuition fee and enter into acceptable financial agreements with the State Department of Vocational Education for the financial support of the educational program.

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RENEWAL OF AGREEMENTS WITH SCIOTO MEMORIAL HOSPITAL AND MERCY HOSPITAL (Cont.)

- C. Enter into such contracts with other health agencies for additional clinical experience for students as shall be deemed advisable to meet the objectives of the program.
- D. Employ such administrative; instructional, and secretarial personnel as shall be best qualified for the several positions.
- E. Accept for enrollment such students as meet the admission standards. The AFFILIATING HOSPITAL shall have at least one representative on the Admissions Committee.
- F. Establish and maintain such curriculum standards and educational policies as shall meet the requirements of the Ohio State Board of Nursing Education and Nurse Registration and the State Department of Vocational Education, Trade and Industrial Education Service.
- G. Assign only those students to the AFFILIATING HOSPITAL who have successfully met the basic standards of the school.
- H. Plan cooperatively for the experience and practice of student practical nurses with the Director of Nursing Service of the Hospital, such planned experience not to interfere with that of students from the Ohio University Portsmouth Associate Degree Program in Nursing.
- I. Submit the following information to the affiliating hospital:
 - 1. A statement of names, addresses of affiliating students prior to the affiliation date.
 - 2. A record of each student, giving pertinent personal data, a statement of each student's classroom achievements and record of classroom attendance.

II. The AFFILIATING HOSPITAL agrees to:

- A. Provide without charge the following space and equipment for utilization by the Practical Nurse Program:
 - 1. Faculty and student individual lockers and space for same
 - 2. Clinical classroom and/or conference rooms
- B. Provide experience in Obstetrical Nursing
 - Including Post Partum, newborn nursery, and observation of patients in labor and delivery.
- C. Accept not more than thirty-two (32) students a year for instruction and practice in the care of selected patients. The rotation shall be planned by the Clinical Instructor under the direction of the Coordinator from the BOARD and the Director of Nursing Service.
- D. Admit all students without discrimination in race or creed. Allow the same lunchroom and restroom facilities as provided for employees.
- E. Provide each student one meal without cost per day during the clinical affiliation duty.
- F. Recommend well-qualified, registered, professional nurses to serve as Clinical Instructors.
- G. Provide Medical care as follows:
 - 1. During clinical experience students may receive immediate emergency medical care in case of illness or accidents incurred while on duty.

RECORD OF PROCEEDINGS

Held Lucasville, Ohio August 29, 19 74

RENEWAL OF AGREEMENTS WITH SCIOTO MEMORIAL HOSPITAL AND MERCY HOSPITAL (Cont.)

2. Throat culture of each student prior to the affiliation.
- H. Observe the following personnel policies:

1. Students will be assigned to hospital experiences only when their Clinical Instructor is on duty.

2. Students will be available for such learning experiences (including administration of medications under direct supervision) as are deemed necessary by the Coordinator of the School.

3. Students will be required to wear the accepted school uniform when appropriate.
- III. Request for Withdrawal

A. The AFFILIATING HOSPITAL may request the Coordinator of the BOARD to withdraw any student whose work or conduct may have a detrimental effect on any of its patients or personnel.

B. The Coordinator of the BOARD may require the withdrawal of any student whose progress, achievement or any adjustment does not justify her continuance within the program.

C. Student is entitled to a terminal interview with the Coordinator and the hospital and others concerned.
- IV. Discontinuance of Agreement

If either party to this agreement wishes to withdraw, it is understood that at least three months' notice shall be given by either participating agency and that students enrolled shall be given an opportunity to complete the full program.

V. Renewal

This memorandum of agreement shall be reviewed and renewed anually.

BOARD OF TRUSTEES	HOSPITAL BOARD
Signed: _____ President	Signed: _____ Administrator
Signed: _____ Clerk-Treasurer	Signed: _____ Director of Nursing Service
Signed: _____ Coordinator Practical Nurse Program	Signed: _____ Business Office Manager

Date: _____

Ayes: Mr. Levi, Mr. Hyland, Dr. Nichols, Mr. Brown, Mr. Ferguson.
Nays: None.

MAJOR MEDICAL RATE INCREASE
343

Dr. Nichols moved and Mr. Ferguson seconded the motion approving the payment of the increased premium for major medical insurance coverage. The rate will be increased from 75 cents per month for each employee to 89 cents per month for each employee.

Ayes: Mr. Levi, Mr. Hyland, Dr. Nichols, Mr. Brown, Mr. Ferguson.
Nays: None.

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August 29, 1974

DESIGNATION OF REPRESENTATIVE TO THE OHIO ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES

344

Mr. Hyland moved that the Chairman of the Board of Trustees, Mr. Brown, be named as official representative to the Ohio Association of Community College Trustees.

Ayes: Mr. Levi, Mr. Hyland, Dr. Nichols, Mr. Brown, Mr. Ferguson.

Nays: None.

ACCEPTANCE OF RESIGNATIONS - PATRICIA DAVID AND VIRGINIA COOK

345

Dr. Nichols moved that the resignations of Patricia David and Virginia Cook be accepted effective August 15, 1974.

Ayes: Mr. Levi, Mr. Hyland, Dr. Nichols, Mr. Brown, Mr. Ferguson.

Nays: None.

CONFIRMATION OF EMPLOYMENT - LEANNE KNITTLE

346

Mr. Levi moved and Mr. Ferguson seconded the motion confirming the extension of the employment of Leanne Knittle from July 1, 1974, to August 23, 1974, at the same salary as her previous contract (\$4,650 annually).

Ayes: Mr. Levi, Mr. Hyland, Dr. Nichols, Mr. Brown, Mr. Ferguson.

Nays: None.

CONFIRMATION OF EMPLOYMENT - PATTY SMITH

347

Mr. Hyland moved and Mr. Levi seconded the motion confirming the employment of Patty Smith as an accountant for the Business Office at a beginning salary of \$6,100 annually with the salary to be increased to \$6,400 at the completion of 6 months of employment.

Ayes: Mr. Levi, Mr. Hyland, Dr. Nichols, Mr. Brown, Mr. Ferguson.

Nays: None.

CONFIRMATION OF EMPLOYMENT - BILL BEATTIE

348

Dr. Nichols moved and Mr. Levi seconded the motion confirming the employment of Bill Beattie as a Parks and Recreation instructor to begin in January, 1975, at a salary of \$6,499 (\$9,700 annual salary prorated over 2/3 of the academic year).

Ayes: Mr. Levi, Mr. Hyland, Dr. Nichols, Mr. Brown, Mr. Ferguson.

Nays: None.

CONFIRMATION OF EMPLOYMENT - DR. JACK SPRATT

349

Dr. Nichols moved and Mr. Ferguson seconded the motion confirming the employment of Dr. Jack Spratt as the Director of the Dental Hygiene Program at an annual salary of \$20,000.

Ayes: Mr. Levi, Mr. Hyland, Dr. Nichols, Mr. Brown, Mr. Ferguson.

Nays: None.

SELECTION OF NAME FOR NEW STATE GENERAL AND TECHNICAL COLLEGE

350

Mr. Hyland moved that the name for the new State General and Technical

RECORD OF PROCEEDINGS

Minutes of

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Lucasville, Ohio

August 29, 19 74

SELECTION OF NAME FOR NEW STATE GENERAL AND TECHNICAL COLLEGE (Continued)

College be SHAWNEE STATE GENERAL AND TECHNICAL COLLEGE. It is necessary to select a name now in order to prepare promotional materials needed for recruitment of students for next year.

Ayes: Mr. Levi, Mr. Hyland, Dr. Nichols, Mr. Brown, Mr. Ferguson.

Nays: None.

PRESIDENT'S REPORT

351

President Taylor reported on the progress of the formation of the new State General and Technical College. It was explained that the State Attorney General's office is presently completing the official agreement for the establishment of the new institution. It will be necessary for the Board of Trustees of Scioto Technical College, the Board of Trustees of Ohio University, and the Ohio Board of Regents to officially act upon this agreement before the new institution can be established.

The graduates of the Dental Hygiene Program have all passed their national exams.

CONFIRMATION OF EMPLOYMENT

352

Mr. Levi moved and Mr. Ferguson seconded the motion confirming the employment of the following people for the duties and at the salaries indicated:

<u>Name</u>	<u>Duties</u>	<u>Salary</u>
Phyllis Kegley	Mathematics Instructor	\$10,200
Daniel Light	Engineering Instructor	\$ 9,000
Larry E. Rupp	Corrections Instructor	\$11,200 base plus 3,733 summer TOTAL = \$14,933
Ann Grimm	Night School Secretary	\$3.00/hour
Howard Stewart	Maintenance Custodian	\$ 7,000
Robbie Luther	Retail Mid-Management	\$10,200

Ayes: Mr. Levi, Mr. Hyland, Dr. Nichols, Mr. Brown, Mr. Ferguson.

Nays: None.

NAMING OF STUDENT INSURANCE CARRIER

353

Mr. Hyland moved and Dr. Nichols seconded the motion to name the Riffe and Bennett Insurance Company as agents for the student insurance for the 1974-75 academic year.

Ayes: Mr. Levi, Mr. Hyland, Dr. Nichols, Mr. Brown, Mr. Ferguson.

Nays: None.

ADJOURNMENT

Mr. Levi moved that the meeting adjourn.

Ayes: Mr. Levi, Mr. Hyland, Dr. Nichols, Mr. Brown, Mr. Ferguson.

Nays: None.

Michael Gamp
Michael Gamp, Clerk-Treasurer

Walter N. Brown
Walter N. Brown, Chairman